

## PRIVACY POLICY

### Protection of personal data in accordance with the GDPR

Buro Invest, SL, in accordance with current regulations on personal data protection, informs you that the personal data collected through the forms on the website: <https://buroagency.es>, are included in the specific automated files of users of the services of Buro Invest, SL

The purpose of the collection and automated processing of personal data is to maintain the commercial relationship and to carry out information, training, advisory and other activities specific to Buro Invest, SL.

This data will only be transferred to those entities that are necessary for the sole purpose of complying with the aforementioned purpose.

Buro Invest, SL takes the necessary measures to guarantee the security, integrity and confidentiality of the data in accordance with the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data.

Users may at any time exercise their rights of access, opposition, rectification, cancellation, limitation and portability recognised in the aforementioned Regulation (EU). Users may exercise these rights by sending an email to: [info@buroagency.es](mailto:info@buroagency.es) or by writing to: C/ Centro Comercial Guadalmina, Local 105 -106, C.P. 29670 - Marbella (Málaga).

The user declares that all the data provided by him/her is true and correct, and undertakes to keep it up to date, communicating any changes to Buro Invest, SL

### Purpose of personal data processing:

#### For what purpose will we process your personal data?

At Buro Invest, SL, we will process your personal data collected through the Website: <https://buroagency.es>, for the following purposes:

1. The process of archiving, updating systems, protecting and safeguarding the company's information and databases.
2. Send promotional information electronically.
3. Provide information requested by the user via the contact form.

We remind you that you may object to receiving commercial communications by any means and at any time by sending an email to the address indicated above.

The fields in these records are mandatory, and it will be impossible to fulfil the purposes

stated purposes cannot be fulfilled if this data is not provided.

### **How long is the personal data collected kept?**

The personal data provided will be kept for as long as the commercial relationship is maintained or you do not request its deletion and for the period during which legal liabilities may arise for the services provided.

### **Legitimacy:**

The processing of your data is carried out on the following legal bases that legitimise it:

1. The request for information and/or the contracting of the services of Buro Invest, SL, whose terms and conditions will be made available to you in any case, prior to any eventual contracting.
2. Your free, specific, informed and unequivocal consent, insofar as we inform you by making this privacy policy available to you, which, after reading it, if you agree, you can accept by means of a statement or a clear affirmative action, such as ticking a box provided for this purpose.

If you do not provide us with your data or do so incorrectly or incompletely, we will not be able to respond to your request, making it impossible to provide you with the requested information or to contract the services.

### **Recipients:**

The data will not be communicated to any third party outside Buro Invest, SL, except where legally required.

### **Data collected by users of the services**

In cases where the user includes files with personal data on shared hosting servers, Buro Invest, SL is not responsible for the user's failure to comply with the GDPR.

### **<https://buroagency.es> intellectual property rights**

Buro Invest, SL is the owner of all copyrights, intellectual property rights, industrial property rights, know-how and any other rights related to the content of the website <https://buroagency.es> and the services offered therein, as well as the programmes necessary for its implementation and related information.

The reproduction, publication and/or use of the contents, in whole or in part, of the website <https://buroagency.es> for purposes other than strictly private use is not permitted without prior written consent.

## **Intellectual property of the software**

The user must respect the third-party programmes made available by Buro Invest, SL, even if they are free and/or publicly available.

Buro Invest, SL holds the necessary exploitation and intellectual property rights for the software.

The user does not acquire any rights or licence for the contracted service, over the software necessary for the provision of the service, nor over the technical information for monitoring the service, with the exception of the rights and licences necessary for the fulfilment of the contracted services and only for the duration of the same.

For any action that exceeds the fulfilment of the contract, the user will need written authorisation from Buro Invest, SL, and the user is prohibited from accessing, modifying, or viewing the configuration, structure, and files of the servers owned by Buro Invest, SL, assuming civil and criminal liability for any incident that may occur on the servers and security systems as a direct result of negligent or malicious action on their part.

## **Intellectual property of hosted content**

Any use contrary to intellectual property legislation of the services provided by Buro Invest, SL is prohibited, in particular:

- Use that is contrary to Spanish law or infringes the rights of third parties.
- The publication or transmission of any content that, in the opinion of Buro Invest, SL, is violent, obscene, abusive, illegal, racist, xenophobic or defamatory.
- Cracks, programme serial numbers or any other content that infringes the intellectual property rights of third parties.
- The collection and/or use of other users' personal data without their express consent or in contravention of the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data.
- The use of the domain's mail server and email addresses for sending unsolicited bulk mail.

The user is fully responsible for the content of their website, the information transmitted and stored, hypertext links, third-party claims and legal actions relating to intellectual property, third-party rights and the protection of minors.

The user is responsible for complying with the laws and regulations in force and the rules relating to the operation of the online service, e-commerce, copyright, maintenance of public order, as well as universal principles of Internet use.

The user shall indemnify Buro Invest, SL for any expenses incurred by Buro Invest, SL in any case where the user is liable, including legal fees and expenses, even in the case of a non-final court decision.

### **Protection of hosted information**

Buro Invest, SL makes backup copies of the content hosted on its servers, but is not responsible for the loss or accidental deletion of data by users. Similarly, it does not guarantee the total replacement of data deleted by users, as such data may have been deleted and/or modified during the period of time since the last backup.

The services offered, except for specific backup services, do not include the replacement of content stored in the backups made by Buro Invest, SL, when this loss is attributable to the user; in this case, a fee will be determined according to the complexity and volume of the recovery, always subject to the user's prior acceptance.

The replacement of deleted data is only included in the price of the service when the loss of content is due to causes attributable to Buro Invest, SL.

### **Commercial communications**

In accordance with the LSSI, Buro Invest, SL will not send advertising or promotional communications by email or other equivalent electronic means of communication that have not been previously requested or expressly authorised by the recipients thereof.

In the case of users with whom there is a prior contractual relationship, Buro Invest, SL is authorised to send commercial communications regarding products or services of Buro Invest, SL that are similar to those initially contracted with the customer.

In any case, after proving their identity, users may request that no further commercial information be sent to them through the Customer Service channels.